

MINUTES OF PHILLIPS BOARD OF EDUCATION MEETING

Monday, October 16, 2023

- I. Opening Items.
 - A. The Phillips Board of Education regular meeting was called to order by President Pesko at 6:00 p.m. in the PHS Performing Arts Center. The Pledge of Allegiance was recited.
 - B. Present: Bilgrien, Denzine, Halmstad, Hueckman, Krog, Lund, Pesko, Rose, Van De Voort and Student Liaison. Administration present: Superintendent Hoffman, Principal Scholz and Pupil Services Director Peterson. Others: Staff, students, and community members.
 - C. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- II. Public Participation - None
- III. Jon Pesko read a list of donations made to the School District from April 1, 2023 through September 30, 2023 and thanked the community for their support.
- IV. Ben Niehaus from WASB Policy Resource Guide presented their services to the Board for consideration.
- V. Administrative Report - Elementary School Principal
 - A. Kristin Hickerson presented the 2023 summer school report. The main program was held over three weeks in June and included 42 classes, 18 certified teachers, multiple high school and community aides. Outside the three week program were remedial classes, sports camps, and the Building Better Athletes program. A total of 285 students participated for an FTE of 14 students.
 - B. Principal Scholz reviewed the activities from the month including a yoyo/motivational speaker, community game night, Lions Club vision screening, fire safety house, and recap of Elementary Principals Conference.
 - C. Upcoming events include community Harvest Dance and parent/teacher conferences.
- VI. Administrative Report - Middle/High School Principal Wellman was absent and Superintendent Hoffman read his report including:
 - A. Students of the month for the middle school were Ava Huggard (6), Ryleigh Lindemann (7), Dakota Finch (8)
 - B. Special recognition of cafeteria staff member Carla Bielefeldt that attended to a choking student during lunch. Quick action led to a positive outcome.
 - C. A high level of participation was noted for Homecoming this year with decorating, parade, the Booster Club dunk tank, and a victory on the football field.
 - D. Upcoming events include parent/teacher conferences and the SLATE conference.
- VII. Administrative Report - Superintendent
 - A. Superintendent Hoffman updated the Board on her professional training. This month was the WASDA Fall conference that included legal updates and Act 20 implications for early reading instruction and staff training.
 - B. Entry plan activities this month included publishing the monthly newsletter to the Board, attending the outreach night at the elementary, attending sporting activities, and meeting with the Aquatic Foundation. Upcoming activities include building staff meetings, and scheduled times with public library staff and human resources.
 - C. State testing scores have been released, but are embargoed until November.

- VIII. Student Liaison Report - Mason Novak updated the Board on the eSports team, the fall sport achievements, Mock Trial, FBLA, Homecoming activities and Student Council. He appreciates that college representatives are available during lunch this year rather than during class periods.
- IX. Board Committee Reports
- A. The policy committee met on October 11, 2023
1. Policy #378 Funding for Regional/State/National Competitions was reviewed and forwarded to the Board for second reading.
 2. The committee is looking for feedback from the full Board to revise Policy and Form #225 Evaluation of Superintendent.
 3. The committee is looking for a list of pros and cons for both Neola and WASB policy services. These should be communicated to Superintendent Hoffman prior to the next meeting.
 4. Future meeting items include policy service and bullying/harassment policies.
- B. Facilities and transportation committee met on October 12, 2023
1. Facilities update included: bids to finish flooring projects in the basement area, options for winterizing former elementary school, pool chlorine system update, snow plowing contract for 2023-2024, fuel tank inspection and repairs needed to bring to compliance, pull behind mower for tractor, student lockers, and fitness center update.
 2. Transportation updates included a current van driver's interest in obtaining CDL, DOT inspections to be held October 23, 2023, and vehicle repairs.
- C. Revenue committee met on October 12, 2023
1. The golf coach applied for and received a \$10,000 grant from Dick's Sporting Goods. Consideration is being given to the purchase of a simulator.
 2. School forest project fundraising includes donation of HVAC and masonry work as well as monetary donations of a total of \$47,130 to date.
- D. Business services committee met on October 12, 2023 and discussed the following:
1. Reviewed staffing needs for advisors and potential IT position.
 2. Phillips' FEMA grant application is still in the review process and all indications are positive. Options and opportunities were discussed if we are awarded the grant.
 3. Discussed athletic trainer position job description and need for concussion protocol and need to enforce.
 4. Reviewed the meeting agenda and bills from September 2023.
- X. Items for Discussion and Possible Action
- A. There is still a need for two high school advisor positions. The administrative team will be looking at the IT work load and possible need for more support.
- B. Motion (Bilgrien/Krog) to approve the second reading of Policy #378 Funding for Regional/State/NationalEvents. Motion carried 9-0.
- C. Policy #225 Evaluation of Superintendent is outdated compared to the new DPI standards. Board members discussed goal setting and review of goals.
- D. Motion (Rose/Van De Voort) to approve the bid from Wisconsin Coating Specialists for \$45,000.00 to complete the basement flooring project using remaining funds from the referendum. Motion carried 9-0.
- E. Motion (Rose/Bilgrien) to approve the contract with Terran's Snow Removal, LLC for the 2023-2024 winter season. Motion carried 9-0.
- F. Motion (Krog/Van De Voort) to approve the bid from Stensrom for fuel tank repairs required from the recent inspection at a cost of \$5,341.87. Motion carried 9-0.
- G. The athletic trainer job description was reviewed by the business services committee. The District will be posting the position to see if there is interest in a by-event basis. Concussion protocols and cardiac arrest training are required by DPI and are available for coaching staff.

- H. FEMA grant application is still in the review process with a potential of \$3.9M in funds toward a \$5.76M projected project cost. Some discussion of additional elementary classrooms and district office space was discussed. At this time we are just focusing on the tornado shelter project.
 - I. Four students are signed up for the Start College Now or Early College Credit Program, enabling them to earn college credits while still in high school.
 - J. Motion (Denzine/Hueckman) to approve an overnight student trip for an honor band event at the University of Minnesota-Duluth. Motion carried 9-0.
 - K. Motion (Pesko/Krog) to approve the use of Zoom for Board committee meetings and replacing livestream with Zoom for regular Board meetings. Zoom meetings will still be open for public attendance. Motion carried 9-0.
 - L. A special meeting will be held on October 26, 2023 at 12:00 PM to approve the 2023-2024 budget and mil rate.
- XI. Motion (Bilgrien/Denzine) to approve consent items. Motion carried 9-0.
- A. Approve minutes from September 18, 2023 regular Board meeting.
 - B. Approve bills from September 2023 (#352003-352156 and wires) for a total of \$577,126.92.
 - C. Approve personnel report:
 - 1. Approved hiring of Brenda Eder as PhMS paraprofessional
 - 2. Approved renewal of non-faculty coaching positions for Randy Reckner, MS assistant boys basketball; Tim Brown and Joe Grapa as co-head varsity wrestling coaches.
- XII. The next regular board meeting will be November 20, 2023 at 6:00 pm in the Phillips High School Performing Arts Center. Items to be included are FEMA grant update, District Report Card, and policy service options.
- XII. Motion (Denzine/Krog) to adjourn at 7:40 PM. Motion carried 9-0.

Respectfully submitted,

Marty Krog, Clerk
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review
P.O. Box 170
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting
October 16, 2023
6:00 PM

Marty Krog, Clerk
Board of Education